

SUSPENSION AND EXPULSION

EXPULSION COVER SHEET

Date: _____

Student's Name: _____ School: _____

The following items must be completed and included in the Recommendation for Expulsion packet. Principal’s signature at the bottom indicates that all items have been reviewed. Not having these items submitted in a timely manner may prevent the case from being opened. **SUBMIT THE ENTIRE PACKET BY THE END OF THE 2ND DAY OF SUSPENSION.**

___ Expulsion Coversheet

___ Recommendation for Expulsion (4 pages) - FILLED OUT COMPLETELY

The intervention page must be complete. It **MUST** list proactive interventions done with the student. It is not enough to list just the ZT form, discipline assembly, etc.

___ Copy of the Report on Suspension

___ Printout of Incident from PowerSchool

___ Signed and legible statement from the student being recommended for expulsion

(If student refuses to write a statement indicate this on the district declaration form)

___ Witness Declarations - statement **MUST** be signed by the witness and legible

(If the witness does not want to testify, he/she/they must write in detail on the district declaration form why he/she does not want to testify.)

___ Victim Declaration - statement **MUST** be signed by the witness and legible

(If the victim does not want to testify, he/she/they must write in detail on the district declaration form why he/she does not want to testify.)

___ Student Witness Processing and Rights form

___ Withdrawal Grades

___ Medical/Nurse Report (if a victim is injured)

Principal's Signature

Date

Exhibit version: July 24, 2018

Effective: November 1, 2018

Revised: October 27, 2020

SAN DIEGO UNIFIED SCHOOL DISTRICT

San Diego, California