

ECSE Educational Specialist Orientation



ECSE Contacts

- | | |
|--------------------|--------------------------------|
| □ Heather Bangalan | Program Manager |
| □ Ana Brady | Administrative Assistant |
| □ Cecilia Giesing | Clerk |
| □ Manuela Valdez | Parent Facilitator, bilingual |
| □ Kim McGee | Assessment Team Scheduler |
| □ Yvonne Harper | Spanish Interpreter/Translator |

Phone number: 858-490-8500

Fax number: 858-490-8548

Whittier Campus B-2



General Information

- ☐ You are assigned to a site, and you report and are supervised by the site administrator
- ☐ Your area Central Resource Office Teachers (CORT's) and Area Program Manager are your first point of contact when support is needed
- ☐ ECSE department is also available for support
- ☐ Your site will provide you with a computer, e-mail address, etc.
- ☐ Procedure Review
 - ☐ Prohibition of the Use of Aversive Behavior Procedures
 - ☐ Behavior Support Resources-Consultation Form
 - ☐ ECSE Transportation Form/ Guidelines
 - ☐ ECSE Checklist for new students
 - ☐ ECSE Mainstream Policy
 - ☐ ECSE Checklist for Students who dis-enroll from a Site or Location



Continued

- ☐ Curriculum/Foundations

www.cde.ca.gov/sp/cd/re/psfoundations.asp

- ☐ Early Language and Literacy Classroom Observation-ELLCO
- ☐ ECSE Recommended Classroom Layout
- ☐ ECSE Mainstream Policy
- ☐ Boardmaker Studio
- ☐ DRDP www.draccess.org
- ☐ IEP Timelines



SDUSD Website Navigation

The screenshot displays the San Diego Unified School District website within a web browser window. The browser's address bar shows the URL <https://www.sandie...>. The website's header includes the SDUSD logo, a 'Select Language' dropdown, and navigation links for 'Staff Portal', 'Login', 'Directories', and 'A-to-Z Index'. A search bar is located on the right side of the header. Below the header, there are main navigation tabs: 'About', 'Academics', 'Schools', and 'Enrollment'. The main content area features a large banner for 'Join the Community Discussion' with the text 'to include:' followed by logos for 'SAN DIEGO REGIONAL EDC' and 'QUALCOMM alliance SAN DIEGO'. A green button labeled 'Learn more >>' is positioned below these logos. To the right of the banner is a line graph titled 'Investing in California's Future' with the subtitle 'CALIFORNIA'S FUNDING LEVELS ARE STILL FAR BE...'. The graph plots 'Per pupil spending (\$)' on the y-axis (ranging from 7,000 to 13,000) against years on the x-axis (from 1995 to 2006). Two lines are shown: 'Rest of U.S.' (grey) and 'California' (blue). The 'Rest of U.S.' line shows a steady increase from approximately \$9,000 in 1995 to \$12,500 in 2006. The 'California' line starts lower at approximately \$7,500 in 1995, rises to about \$10,500 by 2001, and then fluctuates, ending at approximately \$11,500 in 2006. At the bottom of the website, a blue bar contains the text 'I would like to'. The browser's taskbar at the bottom shows various application icons and the system clock indicating 10:00 AM on 1/11/2016.

San Diego Unified
SCHOOL DISTRICT

About ▾ Academics ▾ Schools ▾ Enrollment ▸

Join the
Community
Discussion

to include:

SAN DIEGO REGIONAL EDC QUALCOMM alliance SAN DIEGO

Learn more >>

Investing in California's Future
CALIFORNIA'S FUNDING LEVELS ARE STILL FAR BE...

Per pupil spending (\$)

Rest of U.S.
California

1995 1996 1997 1998 1999 2000 2001 2002 2003 2004 2005 2006

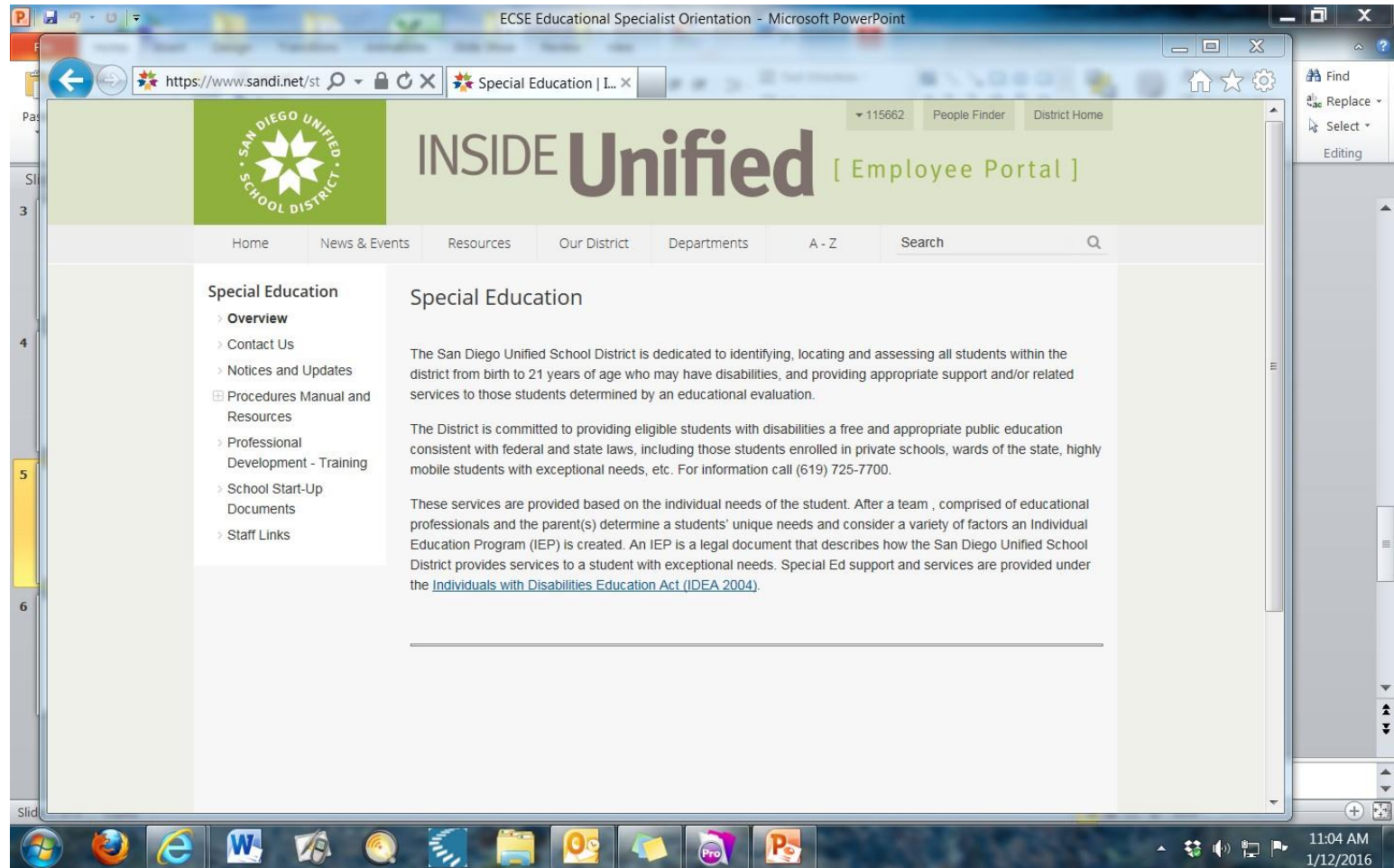
I would like to

10:00 AM
1/11/2016

Employee Portal



Special Education Home Page



The screenshot displays a web browser window showing the Special Education Home Page of the San Diego Unified School District. The page is titled "INSIDE Unified [Employee Portal]". The navigation bar includes links for Home, News & Events, Resources, Our District, Departments, A - Z, and a Search function. The main content area is divided into two columns. The left column, titled "Special Education", contains a list of links: Overview, Contact Us, Notices and Updates, Procedures Manual and Resources, Professional Development - Training, School Start-Up Documents, and Staff Links. The right column, also titled "Special Education", contains three paragraphs of text. The first paragraph states that the district is dedicated to identifying, locating, and assessing all students within the district from birth to 21 years of age who may have disabilities, and providing appropriate support and/or related services to those students determined by an educational evaluation. The second paragraph states that the district is committed to providing eligible students with disabilities a free and appropriate public education consistent with federal and state laws, including those students enrolled in private schools, wards of the state, highly mobile students with exceptional needs, etc. For information call (619) 725-7700. The third paragraph states that these services are provided based on the individual needs of the student. After a team, comprised of educational professionals and the parent(s) determine a student's unique needs and consider a variety of factors an Individual Education Program (IEP) is created. An IEP is a legal document that describes how the San Diego Unified School District provides services to a student with exceptional needs. Special Ed support and services are provided under the [Individuals with Disabilities Education Act \(IDEA 2004\)](#). The page is displayed within a Microsoft PowerPoint window titled "ECSE Educational Specialist Orientation - Microsoft PowerPoint". The taskbar at the bottom shows various application icons, including Internet Explorer, Word, and PowerPoint, along with the system clock indicating 11:04 AM on 1/12/2016.

ECSE Educational Specialist Orientation - Microsoft PowerPoint

https://www.sandi.net/st Special Education | L... x

115662 People Finder District Home

INSIDE Unified [Employee Portal]

Home News & Events Resources Our District Departments A - Z Search

Special Education

- Overview
- Contact Us
- Notices and Updates
- Procedures Manual and Resources
- Professional Development - Training
- School Start-Up Documents
- Staff Links

Special Education

The San Diego Unified School District is dedicated to identifying, locating and assessing all students within the district from birth to 21 years of age who may have disabilities, and providing appropriate support and/or related services to those students determined by an educational evaluation.

The District is committed to providing eligible students with disabilities a free and appropriate public education consistent with federal and state laws, including those students enrolled in private schools, wards of the state, highly mobile students with exceptional needs, etc. For information call (619) 725-7700.

These services are provided based on the individual needs of the student. After a team, comprised of educational professionals and the parent(s) determine a student's unique needs and consider a variety of factors an Individual Education Program (IEP) is created. An IEP is a legal document that describes how the San Diego Unified School District provides services to a student with exceptional needs. Special Ed support and services are provided under the [Individuals with Disabilities Education Act \(IDEA 2004\)](#).

11:04 AM 1/12/2016

Special Education-Forms and Links

The screenshot displays a web browser window with the URL <https://www.sandi.net/staff>. The page is titled "INSIDE Unified [Employee Portal]" and features a navigation menu with links to Home, News & Events, Resources, Our District, Departments, A - Z, and a Search bar. The main content area is titled "Forms and Links Index" and includes a "Link to Table of Contents" and a list of numbered links (1-50) for accessing various forms and resources. A sidebar on the left lists "Special Education" topics, and a bottom section provides "Assessment Information" with links to CPAD and Requesting Assessment Protocols.

Special Education

- Overview
- Contact Us
- Notices and Updates
- Procedures Manual and Resources
- Professional Development - Training
- School Start-Up Documents
- Staff Links

Forms and Links Index

[Link to Table of Contents](#)

Click on number to access chapters below.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50

1. Introduction

2. Child Find

3. Referral

- [Extrinsic Factors Template](#)

4. IEP Assessment

- [Special Education Interpreters and Translators](#)
- [Assessment Plan Guidelines](#)
- [Transdisciplinary Teaming Manual](#)

Assessment Information

- [\(Central\) Auditory Processing Approaches to Assessment and Intervention \(CPAD\)](#)
- [Requesting Assessment Protocols](#)

Procedures Manual and Resources

ECSE Educational Specialist Orientation - Microsoft PowerPoint

https://www.sandi.net/st Special Education P...

Home News & Events Resources Our District Departments A - Z Search

Special Education

- > Overview
- > Contact Us
- > Notices and Updates
- Procedures Manual and Resources**
- > Professional Development - Training
- > School Start-Up Documents
- > Staff Links

Special Education Procedures Manual and Resources

Table of Contents

To quickly access Forms and Web Page Links associated with each chapter click, [Forms and Links Index](#)

How to use the Procedure Manual and Resources Page

The Procedures Manual is divided into chapters containing sub sections with general information and specific instructions for each area. The manual is a living document and is continually updated. Please report issues and outdated information or contacts in the Procedures Manual pages to smoore5@sandi.net.

Table of Contents:

In the Table of Contents click the Chapter title link to open information.

To quickly access forms and web page links associated with each chapter, click **Forms/Links Index**.

Chapter Information:

Chapter Process:

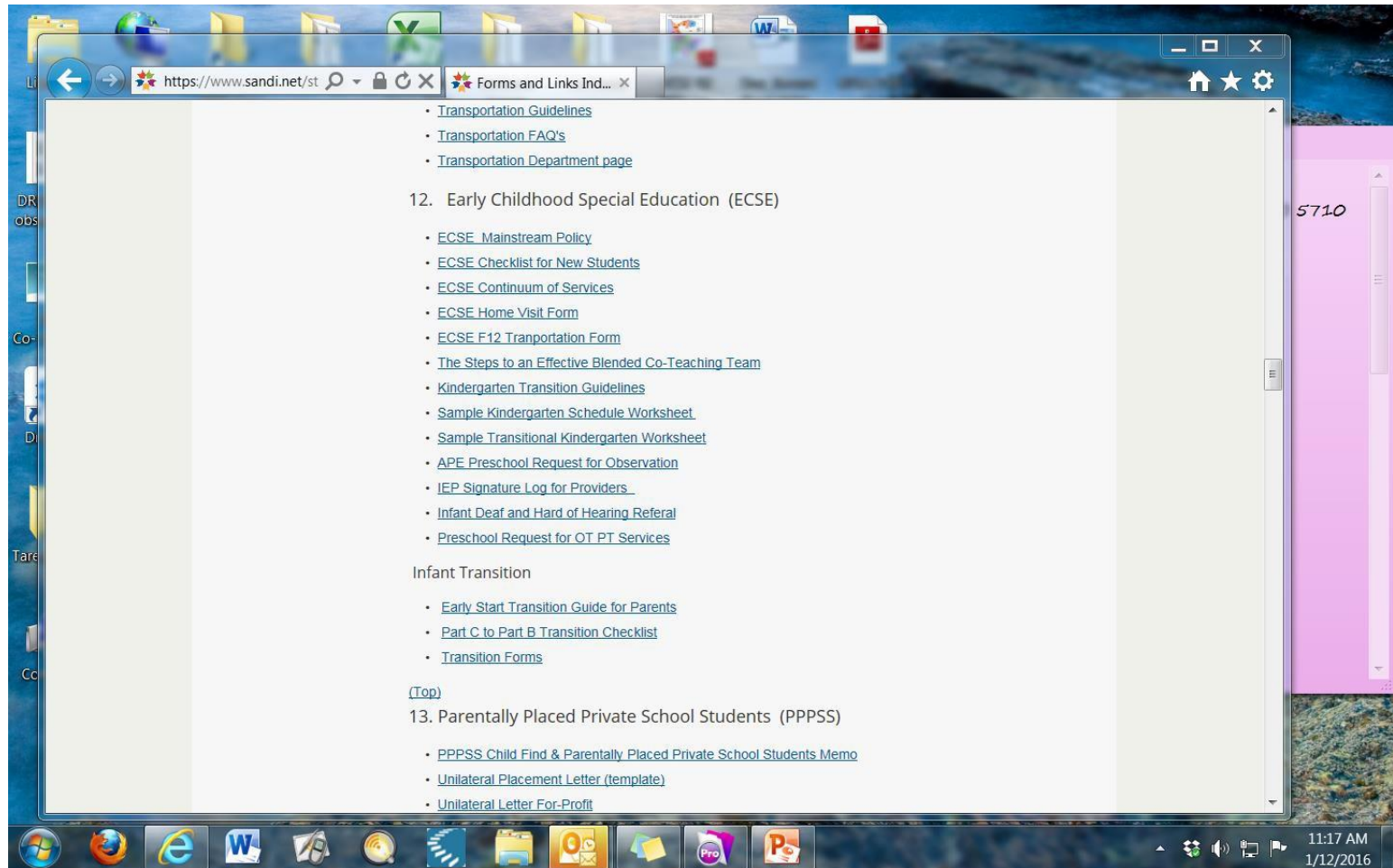
Read each chapter for general information and specific instructions. Click Forms/Links at the beginning of the chapter to access forms and web page links.

Forms/Links:

Click on Forms/Links located at the beginning of each chapter to access forms and web links associated with the chapter or sub section. All forms and web page links listed within a chapter are located in Forms/Links.

11:07 AM 1/12/2016

ECSE Documents



Transportation

The screenshot shows a web browser window displaying the San Diego Unified School District's "INSIDE Unified" Employee Portal. The address bar shows the URL <https://www.sandi.net/staff/>. The page header includes the district logo and the title "INSIDE Unified [Employee Portal]". A navigation menu at the top lists: Home, News & Events, Resources, Our District, Departments, A - Z, and Search.

Transportation Services

It is the mission of the San Diego Unified School District Transportation Department to provide safe, reliable and cost-effective transportation services with students as our focus"

The Transportation Services department provides school bus transportation for students in VEEP/Magnet, Special Education, NCLB, ROP, non-public programs and field trips. The fleet is composed of more than 400 District-owned buses. The department focuses on the school bus as a true extension of the classroom. Because SDUSD transports students out of their home school boundaries based on program, students attending their residence school, in most cases, will not qualify for it. To see if your child qualifies for transportation, start with Enrollment Options. Or if your child will be requiring special education services, contact the Special Education Office to get started.

For those who do qualify for transportation, San Diego Unified has employed a parent-pay system for transportation since 2011. Students in exempt programs do not have to pay the fee. For more details, go to the Fee for Transportation page.

Safety of our passengers and staff are paramount. Effective operation and maintenance is key to ensuring safety.

Safely transporting more than 10,000 students every school day

*****Transportation Department News*****
The Zpass App is now turned on so you may order replacement Zpass cards. Click on the Manifests, Rosters, TSF Forms, Zpass Replacement link and log in.

Is your bus more than 10 minutes late? Go to the [Late Bus Page](#) or call (858) 496-8460

The sidebar on the left contains a "Transportation" section with links to: Transportation Services, Contact Us, Documents and Forms, Field Trips, Manifests, Rosters, TSF Forms, Zpass Replacement, Scheduling School Assignments, School Bus Safety Program - Bus Evacuation Drill, and Upcoming PPR Days.

Manifests and Student Rosters

The screenshot shows a web browser window with the URL <http://transportation2.san...>. The page header features the San Diego Unified School District logo and the text "San Diego Unified SCHOOL DISTRICT Transportation Department". The main heading is "Online Manifests and Student Rosters and Transported Student Forms" followed by "*** DISTRICT STAFF ONLY ***".

On the left, there is a login form with the following fields:

- User Name:
- Password:
- Choose Week Starting:
 - ☒ Jan 4
 - ☐ Jan 11
-

Below the login form, there is a question mark icon and the text: "Don't know your account? Contact your Scheduler for access."

On the right side of the page, there is a link: "GET Important TSF and Roster Printing Information Here". Below this link, the system requirements are listed:

- System Requirements:
- For PC Internet Explorer, Firefox
- For Mac - Internet Explorer

The Windows taskbar at the bottom shows the time as 11:20 AM on 1/12/2016. The desktop background is a blue landscape image, and the taskbar contains icons for various applications including Internet Explorer, Word, and PowerPoint.

School Finder

School Finder | San Diego Unified School District

https://www.sandiegounified.org/schoolfinder/

San Diego Unified SCHOOL DISTRICT

About ▾ Academics ▾ Schools ▾ Enrollment ▸

School Finder

Home

This web site provides neighborhood schools assigned to a particular home address. You may view attendance boundaries for the [District](#) and for [individual schools](#).

If your address is not found, you may live outside of San Diego Unified. [School District Locator](#) will identify what district you live in.

Find Schools Serving Your Address

Enter an address in the form below and click the Find Schools button to find schools assigned to your home address. Please ensure you are using the [correct street name spelling](#) for the address you enter.

- ☒ Find schools for the **current year (2015-2016)**
- ☐ Find schools for **next year (2016-2017)**

Street Number *	Street Direction	Street Name *	Street Type	Street Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

* indicates a required field.

Need help? [Review the directions](#). Still having trouble? Please contact the Boundaries Office at (619) 725-5668.

Find Schools

Mileage:
73 65000 00 1110
10 01000 4404
5662-Bentley806
nsportation-
min
ss2013
al Bank-ECSEGB
ter-Class2013
7WIRELESS-
WIRELESS

1:40 PM
4/25/2016

Professional Development

Libraries

ECSE Co-Teachin...

Dropbox

Taresh Dayle

Computer

Network

https://ero1.eschoolsol... eSchool SOLUTIONS, I...

District: San Diego Unified School District

Attention

Welcome to the San Diego Unified School District's Professional Development and Training Registration System!

NON-DISTRICT EMPLOYEES (Charter School Employees, Contract Employees, SDUSD Retirees, Interns, Members of other school districts, etc.)

Please select the "Browse Public Catalog" link to register for classes and create your own user profile. Click the following link for the [Job Aid](#).

DISTRICT EMPLOYEES

Please log into the system to view and register for available

eSchool SOLUTIONS
Electronic Registrar Online
Powered by TeacherMatch®

[Change District](#) | [Browse Public Catalog](#)

ID

PIN

[Login](#)

First time user?
If you have been assigned an ID and do not have a PIN, click the "Don't have a PIN?" link and create a PIN.

[Don't have a PIN?](#) | [Forgot your PIN?](#)

Secured by D
Your security is important to us.
The Electronic Registrar Online is a secure site as denoted by *https* in the address field of your browser. 128-bit encryption is recommended for maximum protection. To view your browser's encryption level, click the *Help* menu at the top of the browser window, then select *About*.

2015-12-08

2:45 PM
12/8/2015

Trainings to Attend ASAP

- ☐ On-line IEP system-district wide
- ☐ Developing Quality IEPs-district wide
- ☐ DRDP
- ☐ Transition to Kindergarten

