Files Received and Transferred

San Diego Unified School District   **IEP/Special Ed. Container Transfer Log for**
SPECIAL EDUCATION DOCUMENTATION OF
RECORDS TRANSFERRED TO A NEW SCHOOL _____
PLEASE PRINT   (Name of School)

Date Container Received	Name of Student	Student ID #	Cont. Received From (Name of School)	Date File Transf.	Container Sent To (Name of School, Dept. or Person)	Documented by (staff signature)

Family Educational Rights and Privacy Act (FERPA): A school shall maintain a record of each request for access to and each disclosure of information from the education records of each student. A copy of transfer logs should be provided to the school's registrar.

Form adapted by Gaute Halvorsen 5/6/2010