

MPC Supplemental Support Process Cheat-Sheet

Fall 2016

- 1) Obtain medical documentation of disability and recommendations in relation to health needs.
- 2) Refer to “HEALTH” on the SPED Supplemental Support Process
- 3) Collaborate with school nurse and paras to implement services and create an ISHP.
- 4) Conduct Supplemental Support Assessment
 - a. Assessment plan consented by parent
 - b. Complete the Student Support Matrix
 - c. Complete the Student/Class Schedule
 - d. Psychologist creates summary report of supplemental support need
- 5) Have an IEP meeting to enter appropriate supplemental supports into IEP agreed upon by the IEP team.
- 6) Complete the “Request for Para Educator Allocation and/or Supplemental Support Notification Form” and send to Nancy Guinn at the SPED Division.