



To SPED Staff:

Please continue to hold IEPs on time, in the event an IEP is overdue during school closure for Covid 19, please use these delay codes when completing overdue packets.

In the event that initial evaluations, annual reviews, or triennial reviews cannot be held on time, the following delay reason codes may be used. CDE will be monitoring the use of delay codes

The new Delay codes were added to SEAS.

Initial Evaluations:

- The delay was due to the parent not making child available for testing despite LEA open for distance learning: Use meeting delay code **“Parent Did Not Make Child Available.”**
- The delay was due to the LEA site closure due to COVID-19 public health orders or requirements: Use code **“School Emergency”** or code **“Temporary School Closure.”**

Annual Review, Triennial, Interim, Amendment:

- The delay was due to the parent not making child available for testing despite LEA open for distance learning: Use meeting delay code **“Parent Did Not Make Child Available.”**
- The delay was due to the LEA site closure due to COVID-19 public health orders or requirements: Use code **“School Emergency”** or **“Temporary School Closure”**.

IFSP Initial Evaluations, or Individual Family Service Plan Meeting:

- The delay was due to parent not making student available for testing despite LEA open for distance learning: Use meeting delay code **“Parent Did Not Make Child Available.”**
- The delay was due to the LEA site closure due to COVID-19 public health orders or requirements: Use code **“School Emergency”** or code **“Temporary School Closure.”**

Important:

The district is no longer using these Delay Reasons. (Do Not Use)

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| Do Not Use District/Site emergency. |
| Do Not Use IEP meeting held on time. IEP reconvened after initial meeting. |
| Do Not use (INFANT ONLY) Regional Center delay. |
| Do Not Use Parent chose not to make child available. |
| Do not Use Parent contacted, did not attend |
| Do Not Use Parent request |
| Do Not Use Provider late completing test. |
| Do Not Use School on official break for more than five (5) days. |
| Do Not Use School scheduling error. |
| Do Not Use Student transfer. |
| Do Not Use Unforeseen staff absence. |