**San Diego Unified School District**

**Office of the Controller**

**Fiscal Control Department – Room 3251**

**Contact Information**

Manager Alicia Rolfe (619) 725-7672 arolfe@sandi.net

Payroll taxes

District Cashier Carmen Rodriguez (619) 725-7668 crodriguez7@sandi.net

Procurement cards Barbara Masis (619) 725-7682 bmasis@sandi.net

ASB banking

Salary overpayments

Deferred compensation plans Julie Nguyen (619) 725-7669 jnguyen1@sandi.net

Unclaimed money

Payroll direct deposit

Payroll check distribution Jeff Anschutz (619) 725-7136 janschutz@sandi.net

On demand payroll checks Pamela Merrill (619) 725-7670 pmerrill@sandi.net

Payroll stop payments

W-2 reissue requests

CalSTRS reporting Lorena Arciga (619) 725-7678 larciga@sandi.net

 Jeff Anschutz (619) 725-7136 janschutz@sandi.net

CalPERS reporting Lupe Ortiz (619) 725-7674 gortiz@sandi.net

 Alma Delavago (619) 725-7694 adelavago@sandi.net

Retirement membership Jane McDaniel (619) 725-7676 jmcdaniel1@sandi.net

ASB Operations Audit Susan Jarrold (619) 725-5697 sjarrold@sandi.net

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District Policy Manual, Procedures, Bulletins and Circulars: ([www.sandi.net/staff](http://www.sandi.net/staff))