

Dependent Eligibility Verification Requirements

Eligible Dependent Type	Eligible Dependent Definition	Required Documentation for Proof of Eligibility
Legal Spouse	Legally married spouse as defined by State law	<ul style="list-style-type: none"> • Marriage Certificate if married less than one year; otherwise, a copy of the most recent Federal Tax Return with signature of Employee and Spouse (blackout financial information)**
State-Registered Domestic Partner	Same-sex or opposite-sex domestic partners age 18 or older	<ul style="list-style-type: none"> • California Certificate of Domestic Partnership issued by the California Secretary of State
Unregistered Domestic Partner	Same-sex domestic partners age 18 or older who meet District requirements in their Declaration of Domestic Partnership	<ul style="list-style-type: none"> • San Diego Unified School District Declaration of Domestic Partnership (including joint residence and financial interdependence documentation) and Domestic Partner Health Care Enrollment Statement
Biological Child	Direct biological child (under age 26)	<ul style="list-style-type: none"> • Government-issued Birth Certificate reflecting that the child is the Employee's child, or • A copy of the most recent Federal Tax Return with signature of Employee listing child as dependent (blackout financial information) **
Step Child	Direct biological child (under age 26) from a spouse/domestic partner's prior marriage	<ul style="list-style-type: none"> • Government-issued Birth Certificate reflecting that the child is the Spouse/Domestic Partner's child, AND you and your spouse's Marriage Certificate if married less than one year, or • Government-issued Birth Certificate reflecting that the child is the Spouse/Domestic Partner's child, AND a copy of the most recent Federal Tax Return with signature of Employee and Spouse listing child as dependent (blackout financial information) **
Adopted Child	Adopted child under age 26	<ul style="list-style-type: none"> • Government-issued Adoption Order, AND government issued Birth Certificate, or • Foreign adoption approved by the INS or legal adoption documents from foreign country AND home government-issued Birth Certificate
Guardianship Child	Persons under the age of 18 for whom you have legal guardianship	<ul style="list-style-type: none"> • Court Order of Legal Guardianship, AND a copy of most recent Federal Tax Return with signature of Employee listing child as dependent (blackout financial information).** Excludes temporary guardianship orders.
Disabled Child	Disabled child over the age of 26 for whom you have the legal responsibility to care	<ul style="list-style-type: none"> • Notice of disability determination from medical carrier prior to attaining age 26 AND child documentation (biological/step/adopted/guardianship), or • Notice of disability determination from the Social Security Administration prior to attaining age 26 AND child documentation (biological/step/adopted/guardianship)

Dependents who do not meet the definitions as listed above are not eligible dependents

**** Copies of the Federal Tax Return must be signed and be for the tax year prior to adding the dependents.**