



2020-2021 Assessments Services - Year At A Glance

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
		Principal's Designation of Site Test Coordinators Due August 28										
CAASPP										CAASPP: Testing Window 4/12/21 - 6/15/21		
			Ensure the Secure Browser is Installed		Attend the Accessibility Resources Training				Enter Designated Supports & Accommodations in TOMS	Send Parent Notification Letters (sent home from schoolsite)		Submit the Orange Envelope Due June 5
			Review List of Teachers to Upload to TOMS Due Sept 18						Attend the Site Coordinator Training			
										Train Staff		
INITIAL ELPAC	INITIAL ELPAC: Testing Window 8/31/20 - 6/15/21											
			Complete the Site Coordinator Training								Complete the 2021-2022 Site Coordinator Training	Destroy or Return all ELPAC Related Material Due June 4
			Ensure Staff is Trained & Set Up in TOMS									
SUMMATIVE ELPAC		19-20 MAKEUP SUMMATIVE ELPAC (RECLASS ONLY & Incomplete Domains): Testing Window 8/31/20 - 10/30/20							SUMMATIVE ELPAC: Testing Window 2/01/21 - 5/31/21			
					Complete the Accessibility Resources Training		Complete the Site Coordinator Training	Ensure Site Staff is Trained & Set Up in TOMS				
							Enter Designated Supports & Accommodations in TOMS					



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HONORS EOCE				Honors EOCE: Q1 Testing Window 10/12/20 - 10/30/20			Honors EOCE: Q2 Testing Window 12/4/20 - 1/22/21		Honors EOCE: Q3 Testing Window 3/22 - 4/9/21		Honors EOCE: Q4 Testing Window 5/17 - 6/15/21	
							Ensure Staff is Trained & Tests are Given to All Students Completing an Honors Course				Ensure Staff is Trained to Administer Tests in Illuminate	Ensure Tests are Given to all Students Completing an Honors Course
DRDP (Desired Results Developmental Profile)					DRDP: Fall Testing Window 11/2/20 - 12/1/20					DRDP: Spring Testing Window 4/19/21 - 5/3/21		
ADVANCED PLACEMENT				Preferred order deadline: 10/30/20	Final order deadline: 11/10/20			Preferred order deadline: 2/28/21	Final order deadline: 3/10/21		Exams: 3/3-3/21/21	Closeout: 6/1/21
				Ensure AP exam orders for courses that began 8/31/20 are completed on time to avoid additional fees				Ensure AP exam orders for courses that began after Q2 are completed on time to avoid additional fees			Ensure Staff is Trained & Tests are Administered as directed by AP	Ensure all invoices and fees are sent in to district cashier.
INTERNATIONAL BACCALAUREATE				Exams: 10/23/20 - 11/13-20						Exams: 4/29/21 - 5/21/21		Closeout: 6/1/21
				Ensure Staff is Trained & Tests are Administered as directed by IB						Ensure Staff is Trained & Tests are Administered as directed by IB		Ensure all invoices and fees are sent in to the district cashier.



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PSAT			Final edits to order due: 9/16/20	Exam: 10/14/20	Training: 11/20/20	Order due: 12/4/20	Exam: 1/26/21					
			SDUSD will NOT host this exam due to safety concerns.		Coordinators will attend training to determine if we can safely host the exam in January and how to order		Ensure Staff is Trained & Tests are Given as directed by PSAT					
FAST (Formative Assessment System for Teachers)		Fall: 8/31/20 - 10/30/20					Winter: 1/4/21 - 2/15/21			Spring: 4/12/21 - 6/4/21		
DEMI (District Essential Math Indicator)			DEMI FALL: Assessment Window #1: 9/21/20-10/2/20				DEMI SPRING: Assessment Window		Professional Development Window 3/1/20 - 4/9/20			
			Ensure eligible students take DEMI grades TK-11 (Illuminate)		Identified individual attends training for use of data TBD		Ensure eligible students take DEMI grades TK-11 (Illuminate) 1/25/21 - 2/11/21	Identified individual attends training for use of data TBD				



2020-2021 Assessment Services: At A Glance

Assessment:	District Resource:		
CAASPP	Erika Simmons:	esimmons@sandi.net	619-725-5687
	Audrey Mason:	amason1@sandi.net	619-725-7061
	Amal Marcos:	amarcos@sandi.net	619-725-7061
ELPAC Testing Administration	Erika Simmons:	esimmons@sandi.net	619-725-5687
	Ann Runge:	arunge@sandi.net	619-725-7059
ELPAC Testing Calibration and Compliance	Regina Serbin:	rserbin@sandi.net	619-725-7264
	Melody Margetta:	mmargetta@sandi.net	619-725-7264
	Nevada Allen:	nallen@sandi.net	619-725-7264
	Bonnie Doherty:	bdoherty@sandi.net	619-725-7264
Honors/End of Course	Kathryn Smart:	ksmart@sandi.net	619-732-6784
	Rachel Amato:	ramato@sandi.net	619-725-7308
DRDP	Candace Hunter-Clark:	chunter-clark@sandi.net	619-725-7061
	Amal Marcos:	amarcos@sandi.net	619-725-7061
IB/Advanced Placement /PSAT	Rachel Amato:	ramato@sandi.net	619-725-7308
	Kathryn Smart:	ksmart@sandi.net	619-732-6784
FAST Assessment	Rachel Escobedo (RT):	rescobedo@sandi.net	619-725-7065
	Mimi Luong (RT):	mluong@sandi.net	619-725-7224
	Amal Marcos:	amarcos@sandi.net	619-725-7061
		PD Registration	
DEMI: District Essential Math Indicators	Aly Martinez:	amartinez9@sandi.net	619-725-5687
	Erika Simmons:	esimmons@sandi.net	619-725-5687
	Mimi Luong (RT):	mluong@sandi.net	619-725-7224
	Ann Runge:	arunge@sandi.net	619-725-7059
		PD Registration	
Illuminate Support	Erika Simmons:	esimmons@sandi.net	619-725-5687
	Audrey Mason (RT):	amason1@sandi.net	619-725-7061
	Mimi Luong (RT):	mluong@sandi.net	619-725-7224

2020-2021 Assessments Services and Supports

Recommended Illuminate Comprehensive Assessment Cycles	Aug-Oct	Nov-Dec	Jan.Feb.	March	April-June
	Orange Instructional Period	Green Instructional Period	Pink Instructional Period	Blue Instructional Period	Yellow Instructional Period

Resources:	Purpose:
DATA and Assessment Resource Teachers	Visual for area of experience and support for each of the three District Assessment Resource Teachers.
Available Instructional Platforms	Various links for Instructional Platforms Supported by the district. Additional usage support can be provided by Resource Teachers.

FAST
FAST Assessment Information
FAST Family Support Link
FAST Teacher Resources
PD Registration

Assessment Services Calendar for Required Assessments
Elementary School Assessment Calendar
Middle School Assessment Calendar
High School Assessment Calendar

DEMI
DEMI Screencast
DEMI Sliddeck
DEMI Teacher Resources
PD Registration

Assessment Services Circular Information
Testing Calendar Circular
Testing Calendar Circular Attachment

Assessment Services Department
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DRA
DRA Request Form