



**San Diego Unified School District**

**Accounts Payable**

**4100 Normal Street, Room 3141  
San Diego, CA 92103**

**Effective 1/1/2021**

EMPLOYEE	TITLE	PHONE #	EMAIL	ASSIGNMENT
Amy Fulford	AP Specialist	(619) 725-7768	afulford@sandi.net	Vendor Letters A, K, U, X, Z Including Non-PO Items / CBI and Mileage Reimbursements (by Last Name)
Cordae Auld	AP Specialist	(619) 725-7759	cauld@sandi.net	Vendor Letter H Including Non-PO Items / CBI and Mileage Reimbursements (by Last Name) Employee Travel / Acacia Travel San Diego Gas & Electric Payroll Deductions and Wires
Cristi Childers	AP Specialist	(619) 725-7683	cchilders@sandi.net	FPC Construction and Professional Services Contracts / FPC Non-PO Check Requests / FPC Mileage Reimbursements
Elsa Clark Ventura	Food Service Acct Clerk	(619) 725-7760	eclark2@sandi.net	Food Services Vendors A - F, American Produce, Domino's, Sysco, Hollandia, Employee Reimb, Lunch Refunds A-F, and Catering Invoices
Margaret Gomes	Accountant	(619) 725-7755	mgomes@sandi.net	Department Accountant
Mercedes Wiles	AP Specialist	(619) 725-7641	mwiles@sandi.net	Vendor Letter S (Exception: SDG&E - C. Auld) Including Non-PO Items / CBI and Mileage Reimbursements (by Last Name)
Phuong Pham	AP Specialist	(619) 725-7761	ppham@sandi.net	Vendor Letters D, E, N, O, W Including Non-PO Items / CBI and Mileage Reimbursements (by Last Name)
Sherrie Shumaker	Manager	(619) 725-7756	sshumaker@sandi.net	Department Manager
Sheryl Stearns	AP Specialist	(619) 725-7757	sstearns@sandi.net	Pay Cycles / Exceptions / Vendor Files
Stephanie Trump	AP Specialist	(619) 725-7765	strump@sandi.net	Vendor Letters B, M, Q, T Including Non-PO Items / CBI and Mileage Reimbursements (by Last Name) Procurement Card (P-Card) Program Administration and User Training
Terry Marino	AP Specialist	(619) 725-7763	tmarino@sandi.net	Vendor Letters F, G, I, L, P Including Non-PO Items / CBI and Mileage Reimbursements (by Last Name)
Tina Jair	AP Specialist	(619) 725-7764	tjair@sandi.net	Vendor Letters C, J, R, V, Y Including Non-PO Items / CBI and Mileage Reimbursements (by Last Name)
Valeria Carrizosa	Food Service Acct Clerk	(619) 725-7771	vcarrizosa@sandi.net	Food Services Vendors G-Z, Giuliano's Bakery, Goldstar, Hollandia, P&R Paper Employee Reimb, Lunch Refunds G-Z, and Catering Invoices

**General Accounts Payable Questions and Inquiries:**

(619) 725-7755 - Phone / (619) 725-7769 - Fax