

ADMINISTRATIVE PROCEDURE

SAN DIEGO UNIFIED SCHOOL DISTRICT

NO: 5155

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CATEGORY: **Support Services, Safety Program**

EFFECTIVE: **3-21-66**

SUBJECT: **Eye Protection in Schools**

REVISED: **12-27-02**

A. PURPOSE AND SCOPE

1. To outline administrative procedures governing eye protection and safety for students, staff, and visitors in schools.
2. **Related Procedure:**
Injury/illness—staff, students, or visitors EP 07

B. LEGAL AND POLICY BASIS

1. **Reference:** Board policy: F-2350, G-2000, H-7920, I-1350, I-4400; Education Code Sections 32030-32034.

C. GENERAL

1. **Originating Office.** Suggestions or questions concerning this procedure should be directed to the Safety Office, Business/Risk Management Department, Business Operations Branch (safety regulations) or the Institute for Learning (school site requirements and implementation).
2. **Duties and responsibilities** as required by Education Code Sections 32030-32034:
 - a. **Board of Education:** To equip schools with eye protective devices for the use of all students, staff, and visitors when participating in hazardous activities as outlined in C.3.
 - b. **Schools:** Principals or staff supervising any activity or course as outlined in C.3. shall require that eye protective devices be worn by students, staff, and visitors.
 - c. **School-to-Career Department,** Curriculum and Instruction Division, Institute for Learning: Provide information and instructional materials for classroom teachers.
3. **Required Use of Eye Protective Devices.** Instructional classes for which frequent or occasional use of eye protective devices are required include, but not limited to, vocational or industrial education shops or labs, art classes, and science laboratories. Protective devices must be worn at any time when engaging in, or observing, use of hazardous substances likely to cause injury to the eyes. Such activity or use includes, but is not limited to:
 - a. Working with hot molten metal.

- b. Milling, sawing, turning, shaping, cutting, grinding, and stamping any solid materials.
 - c. Heat treating, tempering, or kiln firing metal or other materials.
 - d. Welding (gas or electric arc).
 - e. Repairing or servicing vehicles or other machinery or equipment (when eye hazards are present or when hazardous substances are used).
 - f. Working with hot liquids or solids, or with chemicals which are flammable, toxic, corrosive to living tissues, irritating, strongly sensitizing, radioactive, or which generate pressure through heat, decomposition, or other means.
 - g. Working with materials and/or equipment under stress, pressure, or forces that might cause fragmentation, including use of hand or power tools against hard materials such as stone or metal.
4. **Standards.** Eye protective devices shall be industrial-quality devices that meet standards of the American National Standards Institute for “Practice for Occupational and Educational Eye and Face Protection” (ANSI Z87.1R1998) and subsequent standards adopted by the institute. Eye protection can be provided with glasses or goggles, depending on nature of the hazard. Face protection must be achieved by use of face shield.
5. **Sale to Students and Staff.** For students and staff wishing to purchase their own eye protective devices, the district may sell devices at a price not to exceed the district’s actual cost.
6. **Prescription Lenses Not Provided.** The term “eye protective devices” shall not include prescription or corrective lenses as defined in the Business and Professions Code, Division 2, Chapter 5.4 (commencing with Section 2540).
7. **Use of Corrective Lenses.** Wearing of contact lenses *is prohibited* in area(s) where hazardous or corrosive chemicals are likely to be used, or by persons engaged in welding operations. If corrective lenses must be worn, prescription glasses may be worn under an eye protective goggle.

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8. **Sports and Playground Activities.** In situations where danger of injury or breakage exists, eyeglass protectors must be worn. Students must be instructed in the use of softball or hardball masks and shall wear masks at all times when catching behind the bat. Use of protective devices is required when playing racquetball.
9. **Guides, Handbooks, and Other Materials.** Guides, handbooks, and other instructional materials designed for use by persons involved in *direct supervision* of hazardous situations as outlined above provide detailed requirements and guidelines covering specific subject areas and courses.

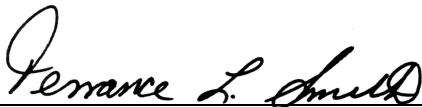
D. IMPLEMENTATION (Section C.)

E. FORMS AND AUXILIARY REFERENCES

1. Science Safety Handbook for California Public Schools, available from the Business/Risk Management Department and at <http://csmg.ucop.edu/csp/downloads/safety.pdf>
2. Student Guide for Industrial Education Safety, available from the School-to-Career Department

F. REPORTS AND RECORDS

G. APPROVED BY



Chief of Staff, Terrance L. Smith
For the Superintendent of Public Education